



Facilities Manager

Roseville, Minnesota, USA

About us

Calyxt, Inc. is a consumer-centric, food- and agriculture-focused company. Calyxt is pioneering a paradigm shift to deliver healthier food ingredients, such as healthier oils and high fiber wheat, for consumers and crop traits that benefit the environment and reduce pesticide applications, such as disease tolerance, for farmers. Calyxt develops non-transgenic crops leveraging processes that occur in nature by combining its leading gene-editing technology and technical expertise with its innovative commercial strategy. Calyxt is located in Minneapolis-St. Paul, MN, and is listed on the Nasdaq market (ticker: CLXT).

For further information please visit our website: www.calyxt.com

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Job Summary

Calyxt is seeking a highly motivated and result-oriented individual to fill the position of Facilities Manager. The Facilities Manager will be responsible for inspecting, maintaining and repairing mechanical, electrical, plumbing, and HVAC systems to ensure optimal operating results. Calyxt is unique in that our state-of-the-art facilities contain, lab, field and commercial demonstration kitchen capabilities. The successful candidate will oversee the company's facility operations, manage space utilization and oversee all site maintenance and repairs, all while remaining in compliance with local, state and federal regulations. This role will report directly to the Vice President of Strategy and Operations.

Key Responsibilities:

- Coordinate system repairs and monitor system performance
- Oversee space utilization, track and report metrics
- Procure maintenance and service contracts for landscaping, snow removal services, and building maintenance
- Oversee and supervise third party maintenance technicians /contractors
- Respond to facility emergencies in a timely manner
- Communicate schedules with affected teams during maintenance and repair
- Participate/Lead Safety team and/or implement new safety systems and protocols
- Execute equipment audits and record-taking policies
- Ensure compliance with all safety and security protocols

- Maintain adequate supplies for building maintenance and order items as necessary
- Coordinate with the Vice President of Strategy and Operations on the implementation of building enhancements and new building projects

Required Qualifications:

- 3+ years' experience in facilities management position
- Strong understanding of control systems
- Able to read and understand complex electrical, mechanical and automation systems
- Working knowledge of electrical, mechanical and HVAC systems
- Demonstrated leadership skills
- Impeccable verbal and written communication skills
- Excellent project management skills

Preferred qualifications:

- Bachelor's Degree in Mechanical or Civil Engineering/related discipline, or equivalent work experience
- Knowledge and experience with laboratory equipment and/or plant growth facilities
- Familiarity with agriculture and/or biology and plant sciences.

Contact: Please send resume and motivation letter to CLX_FAM_2019-02@calyxt.com